

## PRIVACY STATEMENT FOR ETF EVENTS

### Context

All personal data collected for the purpose of your participation in the event will be processed in compliance with Regulation (EU) No. 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, hereafter referred to as the Regulation.

In accordance with Articles 15 and 16 of the Regulation, the ETF hereby provides the following information on the processing.

### Controller identity

The Director of the ETF

### What kind of personal data is collected and for what purpose?

For the **organisation and management of the event** the following personal data are collected and further processed during the registration: name, surname, telephone, email, organisation details (e.g. address, telephone number), and for some specific cases ID/ passport details, credit card details. Provision of these data is necessary for participation in the event. All participants are required to provide such information.

Personal data may also be collected and processed for the following other purposes:

1. **For sharing with other participants:** personal contact details such as name, surname, telephone, company/institution, department, job title, email address, social media accounts, etc. are requested and will be published on the List of Participants distributed at the event. The participant can choose to share this information by ticking the corresponding box on the registration form.
2. **For registration in the ETF stakeholders` database for future contact purposes related to ETF`s activities:** personal contact details such as name, surname, telephone, company/institution, department, job title, email address, social media accounts, etc. The participant can choose to share this information by ticking the corresponding box on the registration form.
3. **For communication purposes:** photographs and video footage taken during the event may be used by the ETF for communication purposes. In case of online events, the event may be recorded for future dissemination, or may be streamed live to the public. The participant can choose to share this information by ticking the corresponding box on the registration form.

## Legal basis

The legal basis for the processing operations of personal data is RECAST regulation (EC) No 1339/2008 article 2 Functions.

## Technical means of data processing

The personal data is collected and processed electronically.

## Recipients of the personal data

Personal data is provided to ETF's contractor responsible for organising the conference, and to authorized staff members dealing with the management of the event in question.

Where the data subject has given consent to other uses of the data (see section "What kind of personal data is collected and for what purpose?"), the data may be made available to other participants, other staff of ETF, other contractors and the public.

Without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with European Union and national law, certain personal data may be disclosed on a need to know basis to ETF Legal Advisor, European Court of Justice or National judicial authority, OLAF, European Ombudsman, European Data Protection Supervisor, European Court of Auditors and the Internal Audit Service.

## Right of access, rectification, blocking, erasure

Data subject has the right to request to access, rectify, block or erase personal data. Requests shall be addressed in writing to the entity responsible for the processing (see contact information below). All justified and legitimate requests will be carried out within one month of their reception.

## Right to withdraw consent

Any request to withdraw consent to the processing of personal data shall be addressed in writing to the ETF Communications Department, [info@etf.europa.eu](mailto:info@etf.europa.eu).

## Data retention

Individual data collected will be retained for up to 7 years.

ETF keeps aggregated data of participation in events, which is not connected in any means to individual participants, for statistical reasons.

## Contact information

If you have any queries concerning the processing of your personal data, you may address them to the ETF Data Protection Officer.

ETF - European Training Foundation,  
Villa Gualino, Viale Settimio Severo 65,  
10133 Turin, Italy  
E-mail: [DataProtectionOfficer@etf.europa.eu](mailto:DataProtectionOfficer@etf.europa.eu).

## Right of recourse

Data subjects can at any time have recourse to the ETF Data Protection Officer or to the European Data Protection Supervisor (<http://www.edps.europa.eu>) if they consider that their rights under Regulation 2018/1725 have been infringed as a result of the processing of their personal data by the ETF.